



LANGLEY RESEARCH CENTER

SA-02-89

DATE: January 26, 1989

TO: All Facility Safety Heads

FROM: 429/Safety Manager, Head, Safety Engineering Branch,
SSQRD

SUBJECT: LaRC Center-Wide Potentially Hazardous Materials
Inventory Up-date

Langley Handbook 1710.12, Potentially Hazardous Materials, tasks Facility Safety Heads or Organizational Facility Safety Heads with the following responsibilities for control of potentially hazardous materials:

1. The establishment and periodic review of normal and emergency operating procedures.
2. The supervision and coordination of procurement, use, storage, and disposal of potentially hazardous materials.
3. Maintain an inventory of such materials.
4. Maintenance of a current list of employees in the organization who have been trained and certified to use such material.

In order to comply with EPA regulations, Langley Research Center must maintain a Center-wide inventory of potentially hazardous materials. Facility Safety Heads are requested to submit their potentially hazardous materials inventories to this office by February 28, 1989. The format on the back of this announcement is to be used and should be copied as necessary. Questions regarding this activity may be directed to Messrs. John Lee at extension 43342 or Bob Brown, at extension 43209.

V. William Wessel
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429/WCH/LEH