



National Aeronautics and
Space Administration

SA-04-96



Langley Research Center Safety Alert

Date: May 29, 1996

TO: All Facility Coordinators
FROM: 429/Head, Office of Safety and Facility Assurance, OSEMA
SUBJECT: 911 Phone Stickers and Signs for Exterior Doors

NASA LaRC has combined its security and fire dispatch functions. NASA LaRC now has an Emergency Dispatch Center located in Building 1248. This Center will handle any center emergency (Fire, Security or Hazardous Material Spill). To report any emergency, dial 911. The business number for fire and security dispatch is 45600. Enclosed are 911 emergency phone number stickers to put on your phones. The round sticker goes on the receiver and the rectangular sticker goes at the bottom of the phone. Please send all extra stickers to the Safety Office, M/S 429. If you need more 911 stickers to put on your facility phones, please call the Safety office at 47233. The old emergency number 42222 number will no longer be used. (It will be slowly phased out.)

The Office of Security and Public Safety would also like to remind all Facility Coordinators that the roving patrols have been cut back to a level that we can no longer lock doors at night in each of the facilities. Therefore, it is vital that Facility Coordinators take steps to ensure that all external doors are locked by close of business each day. This helps assure individual safety and protection for personal and government property for which individuals are responsible. As a reminder to all personnel to lock the doors when they leave the building we are providing signs for all doors. These signs should be placed on all exterior doors. If we have provided more signs than you need you may return the extras to M/S 182. If you need additional signs please call Wayne Richardson at 43417.

Alan H. Phillips
Alan H. Phillips
47233

cc:
ESB Members
LaRC Senior Staff

cc

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THIS NOTICE TO BE POSTED ON FACILITY BULLETIN BOARDS FOR A
MINIMUM OF 30 DAYS.