

## LaRC SAFETY HIGHLIGHTS

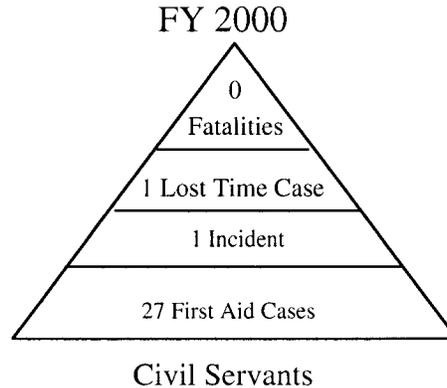
April 3, 2000

- 164 Days Without a Civil Servant experiencing a Lost Time Injury (Record – 251 days in 1987)
- One first aid case occurred this week, in which an employee of the Structures & Materials Competency, working in Building 644 test section, bumped his head on the test section door, sustaining a contusion to his head. (Contact Janet Edmondson – 49225)
- LaRC Safety Policy - Every employee shall be required to notify line supervision of any hazardous condition that may cause or result in employee injury or equipment/property damage without fear of disciplinary action or any form of retaliation.
- LaRC Maximum Work Time Policy (LAPD 1700.5) This policy applies to individuals performing critical jobs, which are defined as tasks that could directly affect personnel safety or LaRC operational mission accomplishments. Employees who perform critical jobs shall not work in excess of 12 consecutive hours, except when a one-time job circumstance exists, at which time an Organizational Unit Manager (OUM) may approve an additional 4 hours of work, for a total of 16 consecutive hours. When an employee is required to work 16 consecutive hours, a minimum of 8 hours off time shall be allotted between workdays. An employee shall not work in excess of 60 hours in any one workweek, nor work more than 7 consecutive days without 1 full day off, without the approval of the applicable OUM. An employee shall not exceed 240 hours during any 4 consecutive workweeks, without the approval of the applicable OUM and concurrence by the LaRC Safety Manager.
- FY 01 Budget Call – Organizations are reminded to include in their budget calls for FY 01 requests for funding to correct any safety issues identified in their facilities.
- The Airworthiness and Safety Review Board is scheduled to meet on Wednesday, April 5, 2000. The tentative agenda includes an introductory presentation on the Blended Wing Body Low-speed Vehicle. (Contact Brent Weathered – 47145.)
- Facility Safety Head/Facility Coordinator (Mandatory) Training is scheduled to be conducted on Wednesday, April 5, 2000 and Tuesday, April 18, 2000 in Pearl Young Theater, 9:00 –11:00 a.m. (Contact Janet Edmondson, 49225.)
- Forklift Training is scheduled to be conducted on Tuesday, April 11, 2000, in Building 1162, room 122, 8:00-10:00 a.m. (Contact Butch Jones – 48743)
- Safety Channel 11 Video Topics – April 3-7, 2000 – Fall Protection, Scaffolding, Aerial Work Platforms, Elevated Work Surfaces, Hearing Protection, Safe Rigging, Stair and Ladder Safety and Accident Causes and Prevention. (Contact Butch Jones - 48743)
- Goddard Space Flight Center personnel are scheduled to visit OSMA on Thursday, April 6, 2000, to discuss the OSHA Voluntary Protection Program.

# LaRC SAFETY HIGHLIGHTS

March 27, 2000

- 157 Days Without a Civil Servant experiencing a Lost Time Injury



- The Executive Safety Board Meeting met on March 23, 2000, at which time the following items were discussed: Program Evaluation Profile (PEP) Results, Laser Mishap, Safety Manual Handbook Update Status, Agency Safety Initiative and ARC Safety Accountability Program.
- NASA Administrator's Health and Safety Topic #13, Design for Safety released on March 17, 2000.
- NASA Administrator's Health and Safety Topic #16, Testing and System Health: EEE Parts and Packaging released on March 20, 2000.
- March 2000 Safety Awareness Newsletter released on March 21, 2000 covering Hand and Power Tool Safety and Fire Extinguisher Training.
- The Office of Safety and Facility Assurance is reviewing NPG 8621, "NASA PROCEDURES AND GUIDELINES FOR MISHAP REPORTING, INVESTIGATING, AND RECORDKEEPING," scheduled for release in April 2000, to ensure LaRC compliance with the updated guidelines.
- Safety Channel 11 Video Schedule - March 27-31, 2000
  - Monday - (1) Hand Tool Safety, (2) Knife and Blade Safety
  - Tuesday - (1) Wrench Safety, (2) Eye Protection
  - Wednesday - (1) Socket Safety, (2) Back Strain
  - Thursday - (1) Knife and Blade Safety, (2) Rigging Equipment
  - Friday - (1) Striking Tool Safety, (2) Laboratory Safety

POC: Office of Safety and Facility Assurance - 47233, Executive Safety Board - David Barker - 43406, Safety Awareness Newsletter and Safety Channel 11 Video Schedule - Janet Edmondson - 49225.